



Our Savior's Lutheran  
**EARLY LEARNING  
 CHILDCARE**

# APPLICATION FOR EMPLOYMENT

Position Applying For
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## DETAILS

Last Name	First Name	Middle Name
Address (Street, City, State Zip)		
Primary Phone #	Alternate Phone #	
Email	Best Time to Call	

Have you ever filled out an application with us before? If yes, give date:	Yes	No
Have you ever been employed with us before? If yes, list dates:	Yes	No
Do any of your friends or relatives work here? If yes, state name and relationship:	Yes	No
Are you currently employed? If yes, where?	Yes	No
May we contact your present employer?	Yes	No
All positions require a background check.		
Date available to start:	Desired beginning salary:	
Desired number of hours per week:		
Full-time ____ (31 or more hours)    Part-time ____ (20-30 hours)    Casual ____ (Less than 20 hours)		

## EDUCATION (or Attach Resume and College Transcripts)

School	Name & Address	Course of Study	Years Completed	Diploma/Degree
High School				
College				
Other (Specify)				



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**EMPLOYMENT HISTORY** (List most recent first)

Employer	Dates Employed	Duties
Supervisor	From _____ To _____	
Address		
Job Title	Hourly Rate/Salary: Beginning _____ Ending _____	
Contact Phone Number		
Reason for leaving		

Employer	Dates Employed	Duties
Supervisor	From _____ To _____	
Address		
Job Title	Hourly Rate/Salary: Beginning _____ Ending _____	
Contact Phone Number		
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Employer	Dates Employed	Duties
Supervisor	From _____ To _____	
Address		
Job Title	Hourly Rate/Salary: Beginning _____ Ending _____	
Contact Phone Number		
Reason for leaving		

**PROFESSIONAL REFERENCES** (Do not include family members. References should be able to speak knowledgeably about your work abilities and experiences.)

Name	Phone Number	Best time to call	Occupation



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**VOLUNTEER EXPERIENCE**

Position	Dates
Duties	
Organization	

Position	Dates
Duties	
Organization	

**ADDITIONAL INFORMATION**

Net Study 2.0 background check complete?	Yes	No
Do you have an account with Develop?	Yes	No

Specific, job-related skills, experiences and education that may add benefit to your hiring status:

<p><b>DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.</b></p> <p>Are you capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job or occupation for which you have applied? A review of the activities in such a job or occupation has been given.</p>	Yes	No
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## APPLICANT'S STATEMENT

I certify that the answers given herein are true and complete.

I authorize the investigation of all state contained in this application for employment as may be necessary in arriving at an employment decision. This application for employment shall be considered active for a period not to exceed 60 days. Any applicant wishing to be considered for employment beyond this time should inquire as to whether applications are being accepted at that time.

I hereby acknowledge and understand that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the employee may resign at any time and the employer may discharge the employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I also understand that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date